

# **EE Camp Things to Know**

Schedules



Camp Dates
Week 1 | October 2 - 6, 2023
Week 2 | October 9 - 13, 2023

**Camp Hours** 

### **Communication Requirements**

Please direct all communication regarding camp to the EE Camp Team at <a href="mailto:camp@eesupportservices.com">camp@eesupportservices.com</a>.



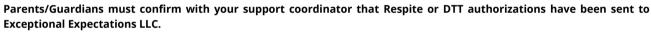
To submit schedule changes, please click the linked Schedule Change Request Form. EE Support Services requires a schedule change or absence be submitted at least 48 business hours in advance.

During the 48 business hour window, the Camp Team will review schedules to confirm availability in the camp schedule. EE Support Services reserves the right to deny a schedule change based on state mandated ratios and, if you are a DDD member, authorization status.

Any changes in confirmed schedule with less than a 48 business hour notice will result in additional fees.

## **Payment Options**

#### DDD:



Authorizations are required to be assigned to our agency by 5:00p the Friday before the start of camp. If authorizations are not assigned and in our system, your camper will not be allowed to attend until they are received.

#### **Direct Pay:**

Billed through QuickBooks.

# Drop Off and Pick Up

#### Please remember the following:

- Ring the doorbell located on the gate to notify the staff of your arrival. Our providers will come to you!
- Please do not leave your camper alone at the gate.
- · Allow time for our staff to come to greet you. They may be engaged in an activity with the campers.
- Please do not come through the gate and enter the school. Due to COVID-19, we are trying to limit the number of people who come on campus
- · Allow time for your camper to complete the "pick up" process; clean up, pack up, and temperature recording.
- If your child is not on our camp team's roster for the day, they will not be allowed on campus. To notify our team of schedule changes please refer to the Communication Requirements portion of this document.

## Items to Bring

#### Food:

- For Camp A only or Camp B only attendance: Only snacks will be provided
- For Camp A + Camp B attendance: Please provide a lunch for your camper.

#### **Toileting Items:**

• Parents/Guardians are responsible for pull ups, wipes, and change of clothing.

#### **Outdoor Activity Items:**

We will have access to the outdoor space on the PS Academy Arizona and are planning on engaging in some outdoor activities. If you are interested in this for your child please provide the following:

- Sunscreen (kept on site for the entirety of the program)
- Protective Wear if Applicable (hats, sunglasses, etc.)







# MAP KEY



: EE Drop Off and Pick Up Area

**Green Arrow** and **Blue Arrow** routes can be used for Camp Drop Off or Pickup.

